accutone®

R1M

SPEAKERPHONE FOR UNIFIED COMMUNICATIONS.

UC

User Guide

Main Interface and Buttons

Interface & Controls

1. Loudspeaker
2. Volume Down Touch-Key
3. Microphone Mute Touch-Key
4. Microphone*
5. Skype for Business Answer Key
6. Volume Up Touch-Key
7. Logo Light-Deco
8. 3.5mm Headset Jack
9. LED Indicator
10. USB Plug

*Power button only works for Bluetooth version, standard USB version power button is disabled.
Different variations of this model can have different location(s) for the microphone.

Connection and Installation

Connection

To connect R1M, attach the USB cable from the speakerphone unit to any available USB port on a PC or Intel-base Macintosh. The Accutone (7) Logo Light-Deco will light up indicating the speakerphone is connected and powered on.

*Do not connect via a USB hub or an extender. Direct connection to USB port on your computer assures enough electrical current to power up the speaker.

Setup

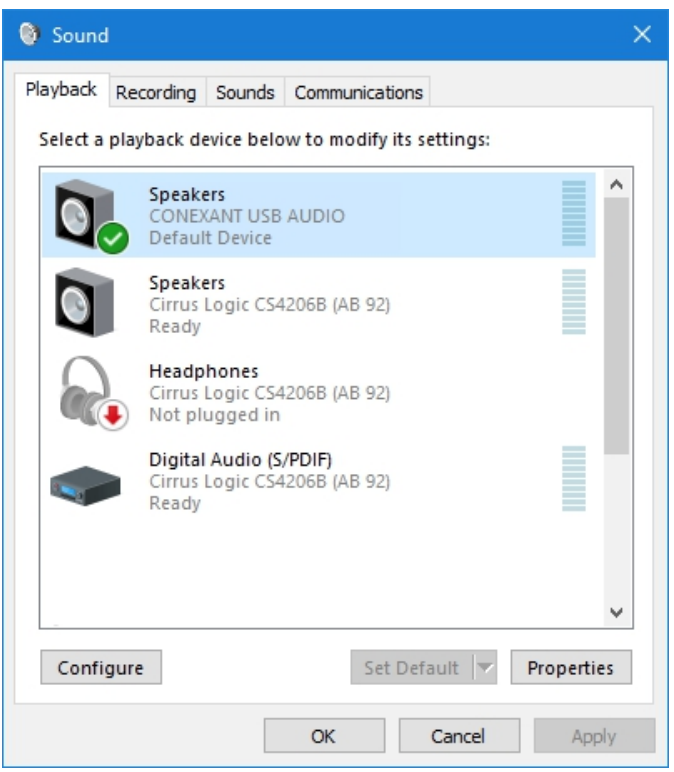
When R1M is connected to PC, Windows® will automatically install USB audio driver without any additional software or drivers. Setup should be finished within a few minutes.

Go to **Sound Device** from **Control Panel**, to double check if both Playback and Recording drivers have been successfully installed.

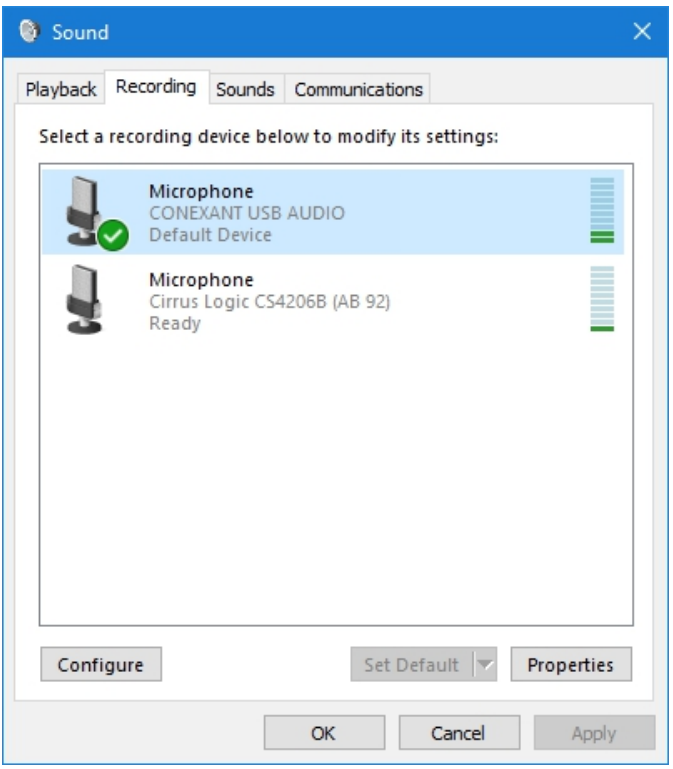
Instructions for Manual Configuration in Windows

To change the default audio device in Windows to R1M:

1. Open **Hardware and Sound*** in Windows' Control Panel, choose **Sound**
2. Under **Playback** and **Recording** tabs, choose **Conexant USB Audio** as the Default Device
3. Click **Set Default** and **Apply** to save the settings



Connection and Installation

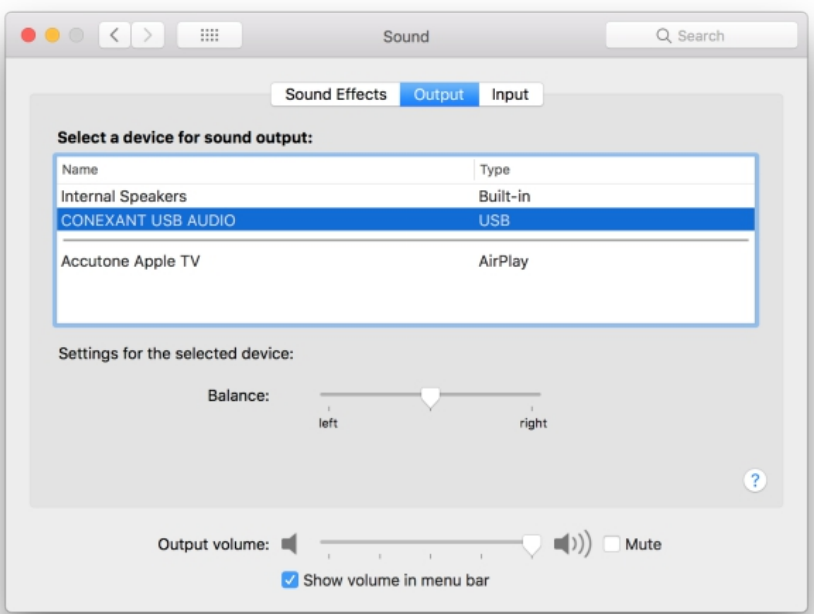


*Please note that under different Windows version, the naming and visual representations can vary. This reference and screen-capture is based on Windows 10. If you are not able to locate the driver settings, please contact your system administrator.

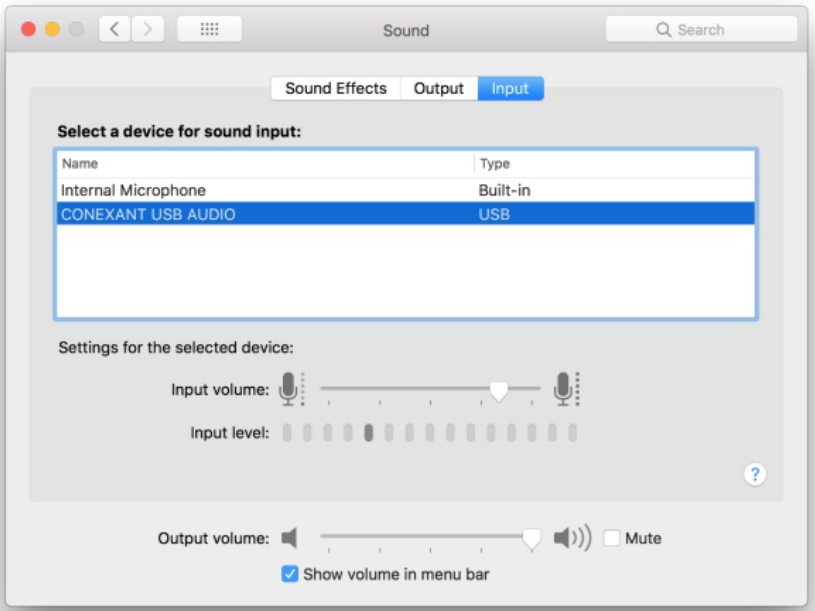
Instructions for Manual Configuration in Macintosh (Intel-based)

To change the default audio device in OS X & macOS:

1. Open **System Preferences**, and select **Sound**
2. Under **Output** and **Input** tabs, choose Conexant USB Audio as the device



Connection and Installation



Operations and Indications

Operations	
Make a Call	Dial or Select contact from Comupter
Answer an Incoming Call	Tap the ❺ Answer/Hook Touch-Key
End a Conversation or Call	Tap the ❺ Answer/Hook Touch-Key
Mute the Microphone	Tap the ❸ Microphone Mute Touch-Key
Raise the Speaker Volume	Tap the ❻ Volume Up Touch-Key
Lower the Speaker Volume	Tap the ❷ Volume Down Touch-Key
Indications	
Power On	❼ Logo Deco
Microphone Muted	❾ LED Indicator Lights Red
Skype for Business Call	❾ LED Indicator Lights Blue
Microphone Mute During Call	❾ LED Indicator Lights Blue and Red

Using a Headset for Private Calls

Connect any Accutone headset with 3.5mm-to-QD connector, or any 4-pole 3.5mm headphone* with microphone to the (8) 3.5mm Headset Jack to enjoy a quick private conversation using the existing connection via R1M.

*Apple Earpods does not work because it includes a conflicting Integrated-Chip.

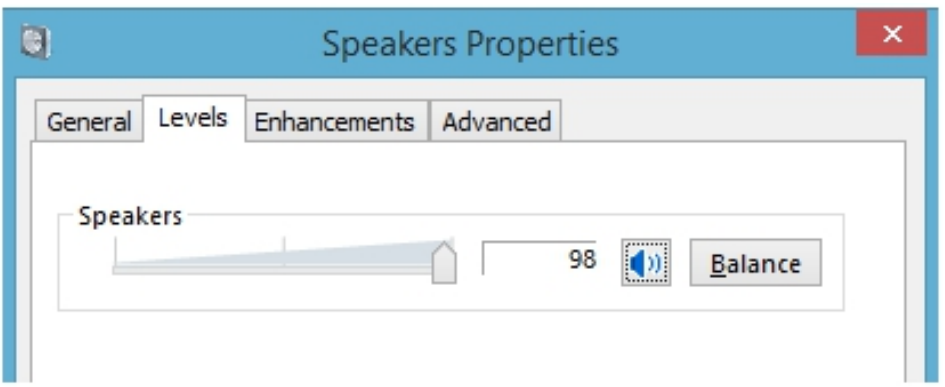
Troubleshooting

Q: The sound levels seem to be a bit low, what can I do?

A: Some meeting rooms with high reverberation, for example a room with all glass walls, without ceiling and carpet is prone to generate a lot of echoes. This is not the best environment for voice conferencing.

If you cannot avoid such environments, always speak directly to the device, without any object in between, like a monitor screen or the screen to your notebook.

Make sure the speaker volume is set to highest as shown.



Q: My 3.5mm headset cannot work with R1M

A: Please note that Apple-compatible headsets (headphone with mic) with the "Made-for-iPhone" digital controller will not work with R1M. Try any Android-compatible headset, or any standard headset with an analog volume control, or headsets without any volume control.

Q: I cannot control Windows' system volume, no matter how many times I press the volume buttons.

A: Due to restrictions by Microsoft on some versions of their software, R1M cannot directly control the system volumes of Windows operation systems. User will have to adjust volume directly via Windows OS.

Q: My client says my voice is not constant, sometimes loud, sometimes soft.

A: The R1M uses a complex echo-reduction algorithm within its hardware. This keeps track of the performance of microphone and speaker in real-time, while automatically adjusting the volumes for optimal performance. However, Windows also includes a software AGC under Microphone Properties (Control Panel). Please make sure you uncheck the AGC function. For support on how to do this, please contact your IT-support or system integrators.